



SCHOOL SPONSORSHIP REQUEST FORM

SCHOOL CURRENT EXPENDITURE INFORMATION

If filling by hand, write in Capital letters and black ink.
Scan and email the form to: info@shareglobalcharity.org

BASIC SCHOOL INFORMATION

Legal Name of The
School

Date Established
(mm/day/year)

Address

Telephone Number

STUDENT INFORMATION

Number of Boys

Number of Girls

Total Number of
Students

STAFF INFORMATION

Number of Teachers

Number of Support Staff

Total Number of Staff
Members

Qualification of Teachers

Number of Full Time
Teachers

Qualification Range of Teachers (List Number of Teachers and Qualification
Example 10 MEd, 5 BEd, 6 BA etc.)

BOARD MEMBERS DETAILS

Name



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Address

ID Card Number

Position In School

Name

Address

ID Card Number

Position In School

Name

Address

ID Card Number

Position In School

Convert All Per Year Charges to Monthly Charge by dividing the total by 12

Staff Expenditure (Pakistan Rupees)

Monthly Support Staff

Salary

Monthly Teacher Salary

Other Monthly Staff

Related Expenditure

Total Monthly Staff

Expenses [a]

Property Related Expenditure

Monthly Property Rent

Monthly Property

Maintenance

Average Monthly

Utilities (Gas, Water,

Electric etc.)

Total Monthly Property



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Related Expenses [b]

Legal / Government Related Expenses

Affiliation or Education

Board Related Fee

Government Taxes and
other Govt Related Fees

Total Legal / Govt.

Related Expenses [c]

Miscellaneous Fees (Please itemize all charges like food, clothing, books etc.)

Total Miscellaneous Expenses Per Month [d]

TOTAL SCHOOL PER MONTH EXPENDITURE [a+b+c+d]	=	
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GRANT REQUEST DETAILS

School Need One-Time Lump Sum (Pakistani Rupees)	
School Need Per Month (Pakistani Rupees)	
Duration (Number of Months Grant is Required)	

Please provide breakup how grant will be used (Pakistan Rs):

Property Expenditure [a]

Staff Expenditure [b]

Legal / Government Fee Expenditure [c]

Miscellaneous Expenditure [d]

Total [a + b + c + d]



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CONDITIONS for the approval and continuation of grant

1. The grant will be used solely for the purpose defined above
2. The school is not receiving and will not accept grants from any political organization
3. Any change in board members will be communicated to SHARE Pakistan
4. SHARE Pakistan reserves the right to terminate the grant without any notice
5. Continuation of the grant is subject to school maintaining current standards.
6. If any of the above mentioned conditions are violated and not communicated to SHARE in timely manner the School will be responsible to refund all the money given to the school from the day of violation.

School Administration and Undersigned hereby certifies that all information provided above is true and all financial information provided is accurate.

SCHOOL PRINCIPAL (Name)

SIGNATURE / Date

SCHOOL TREASURAR (Name)

SIGNATURE / Date

Please feel free to provide any additional details that will help SHARE Pakistan in approving the grant.

DO NO WRITE IN THIS SPACE - FOR OFFICIAL USE ONLY



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